

# Data-Driven Justice and Behavioral Health Design Institute Action Plan

Jurisdiction: Polk County, Iowa

Team Members and Contact Information:

## Action Planning Guidelines

**Step 1:** Based on your **Preparatory Assignment**, please discuss the following questions with your group *prior* to completing the Action Plan:

- A. Identify and prioritize the top three **priorities for your jurisdiction**:
  - (1)
  - (2)
  - (3)
- B. Based on your priorities, what **action steps** are needed to address your priorities?
- C. What factors may prevent you from accomplishing your **goals**? How can you address those factors so they don't prevent you from accomplishing your goals?
- D. In a perfect world, what **resources/stakeholders** would you need to accomplish those goals (be specific)?
- E. What is your **timeline** to accomplish your goals (be specific)?
- F. What are your **expected outcome**? (be specific)?

**Step 2:** At a minimum, during the Design Institute, please complete the Action Plan below for your **Top Priority and Priority 2.** Time permitting, complete the action planning strategies for any other priorities during the Design Institute or complete when you return home. Please remember that this is an interactive process and all team members should have input. Finally, please remember that the team’s suggested changes DO NOT have to be new. Think about the positive things already happening, and working, and discuss ways to utilize those resources. **Please remember to be idealistic, but also realistic!!**

Priorities	Action Steps	Resources and Stakeholders	Timeline	Outcomes
<p><b>Top Priority</b> <b>Data Sharing</b></p>	<p>Relationship Building Groundwork – understand the stakeholders and the champions.</p> <p>Redesign the CJCC to add homeless, hospitals, IT. Create subcommittees that leaders are all bought into.</p> <p>Need to create a list of what meetings and who we need to talk to. Bring Service and Data Maps. HIPAA One-pager and costs.</p> <p>MOAs and MOUs – could be just to be part of the planning process. Need institutional buy-in so it is sustainable.</p>	<p>PLEXA Meeting John Tekippe CJCC MAC Meeting Hospitals United Way 211 Homeless</p>	<p>Meet in one week from returning to determine work assignments.</p>	<p>Reduce Jail Time Reduce ER visits Hospital Days EMS transports Police Drop Offs to Observation Center Improve Quality of Life Better Collaboration between all entities</p>

	<p>Technology-create a map of entities, connection points, current applications, map hotspots for each service. Who have EMS and Police been called out on but no transport took place. Create baseline data and costs. User permissions</p> <p>NAMI LA: 911 call cheat sheet for families</p>			
<p><b>Priority 2</b></p> <p><b>HIPAA</b></p>	<p>HIPAA legal opinion to hand out.</p> <p>Convene attorney meeting to discuss HIPAA</p>	Board of Supervisors	6 weeks	Data-sharing agreements signed

<b>Priority 3</b>  <b>Services and Housing</b>	Education on services available to first responders  Determine if current services meet needs.  Tracking outcomes  Sobering Center  Health Navigator as people leave in jail  Explore 211 expanding	Providers Team CJCC	January start education	Reduce Jail Time Reduce ER visits Hospital Days EMS transports Police Drop Offs to Observation Center Improve Quality of Life Better Collaboration between all entities
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## NEXT STEPS

- The **Facilitator** will submit a copy of the Action Plan and Evaluation to Roxann Thompson at the registration desk *before* leaving to go home from the Design Institute.