

SPOUSE/GUEST RESERVATIONS

FEBRUARY 29 — MARCH 4, 2020 | WASHINGTON HILTON | WASHINGTON, D.C.



REGISTERED ATTENDEE NAME: _____

FAX: (866) 741-5129

Note: Spouse/Guest registration cannot be processed without the attendee name.

FEES/INFORMATION

Spouse/Guest and Youth registration fees include admission to all General Sessions, the President's Reception and Tuesday Luncheon.

	EARLY BIRD (Received by 12/13/19)	ADVANCE (12/14/19–2/14/20)	ON SITE (2/15/20–3/4/20)
Spouse/Guest	<input type="checkbox"/> \$150	<input type="checkbox"/> \$150	<input type="checkbox"/> \$150
Youth	<input type="checkbox"/> \$150	<input type="checkbox"/> \$150	<input type="checkbox"/> \$150

SPOUSE/GUEST FULL NAME

- _____
- _____
- _____

ADDRESS

CITY **STATE** **ZIP**

PAYMENT METHOD

Total Amount Due: \$ _____

☐ AMERICAN EXPRESS ☐ VISA ☐ MASTERCARD ☐ DISCOVER ☐ CHECK ☐ P.O. BOX

Card Number: _____

Cardholder's Name: _____

Exp. Date: _____ Sig: _____

Your signature authorizes NACo to charge your credit card for the total amount due.

***If paying with a credit card, please complete and fax the form to 866.741.5129. To be in compliance with the PCI regulations, we are unable to receive credit card information via email.*

Please return your completed registration form to:

NACo
PO Box 38059
Baltimore, MD 21297-8056

Or fax your completed forms to:
866.741.5129

On-Line registration available at:
www.naco.org

Questions? Please call:
202.942.4292
or email: nacomeetings@naco.org

Payment Policy: Conference registration fee must accompany this form. Send check or company purchase order, made payable to the National Association of Counties, to the Conference Registration Center at the address listed below. A purchase order will only HOLD a registration. All fees must be paid in full in order to obtain your badge and registration materials at the conference.

Cancellation Policy: Refund of conference registration fee, less an administrative fee of \$75 will be made if a written notice of conference registration cancellation is postmarked no later than January 31, 2020. Cancellation requests postmarked February 1, 2020 - February 21, 2020 will be subject to an administrative fee equal to one-half of the registration fee (this applies to all registration types including guest and spouse fees). NO REFUND REQUESTS WILL BE HONORED for registrations canceled after

February 21, 2020 or for "no-shows". Sorry, no telephone cancellations will be accepted. Cancellations must be requested in writing. You may fax your written cancellation request to: 866.741.5129 or email nacomeetings@naco.org.

Note: If you cancel your registration prior to January 31, 2020 any hotel reservation associated with your registration will also be canceled. However, if you cancel after January 31, 2020, you will need to call the hotel directly to cancel your reservation.