

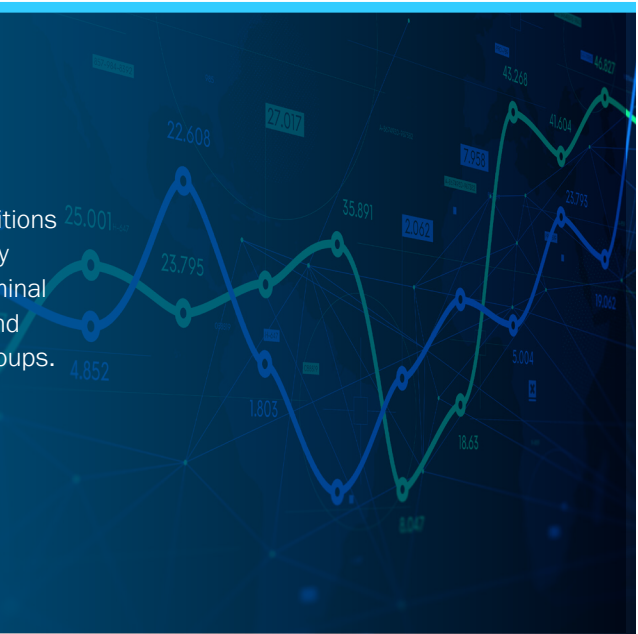
DATA-DRIVEN JUSTICE

KEY STAKEHOLDERS: CRIMINAL JUSTICE COORDINATORS



Data Driven Justice (DDJ) is a project of the National Association of Counties that supports local jurisdictions in using data to better align resources to respond to people in crisis, particularly those who are frequent utilizers of justice, health and human services systems. This brief is one in a series outlining different roles and duties in establishing and maintaining DDJ in communities as outlined in the [Data Driven Justice Playbook](#).

This brief is for **CRIMINAL JUSTICE COORDINATORS** - positions that are often housed within county justice agencies, county administrative officers or their own county department. Criminal justice coordinators play a vital role acting as a convener and liaison between various county agencies and community groups. Below are some ways that criminal justice coordinators can support your community's Data-Driven Justice efforts.



BUILDING STAKEHOLDER CONSENSUS

- Meet with key stakeholders one-on-one before the initial meeting to establish relationships and cement dedication to the effort.
- Organize and schedule in-person and virtual meetings and communications for stakeholders through agenda development, note taking and follow-up.
- Intentionally schedule and locate meetings to engage community stakeholders where they are to promote inclusion.
- Manage development of a shared vision for improving outcomes for frequent utilizers by facilitating and memorializing conversations and agreements between stakeholders.
- Maintain DDJ action plan by continuously updating the status of deliverables and reporting out on progress during stakeholder meetings.

“ Even if you only have two or three people, someone from the jail, someone from the mental health center and a community leader - that's a fantastic place to start. All you need is a few people to start getting together and talking about how to solve these problems. We began with just a few folks in Douglas County who felt strongly that conversations about frequent utilizers needed to be happening regularly. Within three months we had 42 people in this group. Just start. Just start getting people together.”

[Community Portrait of Mike Brouwer,](#)
[Criminal Justice Coordinator, Douglas County, Kan.](#)

UNDERSTAND THE PEOPLE YOU HOPE TO SERVE

- Include a diverse group of decision makers and stakeholders, as well as representatives from the populations the group is hoping to serve better, when organizing and scheduling meetings.
- Ensure time is allotted in stakeholder meetings for partners to share their missions, definitions, policies, practices and approaches with each other.
- Schedule and facilitate stakeholder meetings specifically focused on the development of common definitions for frequent utilizers and race across systems to support consistent tracking and reporting.*
- Find areas for collaboration between stakeholders, such as presenting on panels together or making connections between staff who can assist each other to solve a problem.
- Research emerging best practices on topics such as racial equity and information sharing and incorporate presentations and other learning opportunities in stakeholder meetings.

ESTABLISH A FRAMEWORK FOR DATA GOVERNANCE

- Facilitate conversations on the data integration goals of various stakeholders and compile a list of existing tools and resources needed to meet those goals.
- Invite HIPAA compliance officers and other legal experts to stakeholder meetings to help craft privacy, security and civil liberty protections.
- Set up ongoing check-ins, project management tools and/or shared documents to track and review implementation of the new data systems and obtain feedback.

CONDUCT A RESOURCE SCAN AND IDENTIFY GAPS IN SERVICES AND TREATMENT

- Host a systems mapping exercise (e.g., Sequential Intercept Mapping) for stakeholders to identify availability and gaps in services, resources and processes and create a shared document for continual updating.

BUILD CONTINUAL DATA USE AND INFORMATION SHARING INTO CROSS-SYSTEM ORGANIZATIONAL OPERATIONS AND POLICY DISCUSSIONS

- Continually review and share data to identify and track frequent utilizers of systems.
- Use your community's systems mapping exercise to establish data-driven understanding of where gaps in services exist and what types of services are needed to create advocacy tools for particular policies or make funding requests of municipal, county or state policymakers.
- Include process improvement as a recurring agenda item for stakeholder meetings.
- Identify conferences and other opportunities for presenting your community's DDJ work and convening your stakeholders outside of your regularly scheduled meetings for peer learning.

This issue brief was created with support from Arnold Ventures as part of Data-Driven Justice, a project that aims to support local jurisdictions in using data to better align resources to respond to people who are frequent utilizers of justice, health and human services systems. For additional resources on implementing Data Driven Justice (DDJ), please refer to the [Data Driven Justice Website](#).

* For strategies and best practices on how to center racial equity in data integration efforts, see Actionable Intelligence for Social Policy's (AISP) report, *A Toolkit for Centering Racial Equity Throughout Data Integration*.