

Sample Letter of Commitment

[Date]

Nastassia Walsh
Associate Program Director for Community Health and Justice
National Association of Counties
NWalsh@naco.org

Dear Ms. Walsh:

Please accept this letter of commitment to actively participate in the *Convening County, Court & Justice Leaders: A Framework for Cross-System Collaboration* initiative on behalf of the [XXX court, county, or agency]. We have identified [name/title] to serve as part of the planning effort on behalf of the [XXX court, county, or agency].

With this commitment, we are expressing our agreement to the following conditions of our participation:

- to participate in regular local convenings that will occur at least once every four to six weeks for a minimum of six months up to a maximum of 12 months.
- to complete and begin to implement a written implementation plan, based on county and court cross-system collaboration, that outlines priorities and activities within 12 months of project initiation.
- [include if you are a project co-lead] that the project team's co-leads will participate in up to four virtual convenings of the 10 sites selected. These meetings will be approximately 2 hours in length.

We are excited to be part of this effort and look forward to working together on behalf of the [XXXX].

Sincerely,

[Name of signatory]

[Title]