

NACo's WESTERN INTERSTATE REGION 2016 CONFERENCE



MAY 25–27, 2016 • TETON COUNTY/JACKSON WYOMING

Please type or print clearly. Information following asterisks (*) will appear on your conference badge.

*LAST NAME

*FIRST NAME

*TITLE

*NICKNAME

*COUNTY/ORGANIZATION

ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE

CELL PHONE

FAX

EMAIL

SPOUSE/GUEST AND YOUTH REGISTRATION

Spouse/Guest and Youth Registration fees include admission to all General Sessions, Attendee Luncheons and the Conference-Wide Event.

**County or Corporate employees may not register as a guest or spouse*

LAST NAME

FIRST NAME



☐ **CHECK HERE IF YOU REQUIRE SPECIAL ASSISTANCE TO FULLY PARTICIPATE IN THE MEETING**

DESCRIPTION:

REGISTRATION FEES (CHECK BOX THAT APPLIES)

Register **ON-LINE** and you'll save \$25! Online registration is fast, easy and secure, visit www.naco.org/events to register on-line today and receive instant confirmation.

	EARLY BIRD RECEIVED BY 4/19	ADVANCE 4/20–5/24	ON SITE
NACo County Member	☐ \$455	☐ \$505	☐ \$630
NACo Corporate Member	☐ \$455	☐ \$505	☐ \$630
County Non-Member	☐ \$555	☐ \$605	☐ \$730
Corporate Non-Member	☐ \$580	☐ \$630	☐ \$755
Government (Federal or State employees only)	☐ \$505	☐ \$555	☐ \$680
Spouse/Guest	☐ \$140	☐ \$160	☐ \$210

Total Amount Due: _____

Registration fees include all sessions and functions that are a part of the official program. Lunch on Thursday & Friday are included in the above fees. Registration fees **do not** include transportation or hotel accommodations.

Payment Policy: Conference registration fee **MUST** accompany this form and **MUST** be received before your registration can be processed. You may send a check or company purchase order, made payable to the National Association of Counties. However, a purchase order will only **HOLD** a registration. All fees must be paid in full in order to obtain your badge and registration materials at the conference.

Cancellation Policy: All cancellation requests must be made in writing. For requests received prior to April 27, 2016, a full refund, less a \$75 administrative fee will be issued. Cancellation requests received between April 28 - May 18, 2016 will be subject to an administrative fee equal to one-half of the amount paid. **NO REFUND REQUESTS WILL BE HONORED** for registrations canceled after May 18, 2016 or for

CONFERENCE TOTE BAG

I would like a conference tote bag:

☐ **YES** ☐ **NO** ☐ **SPOUSE/GUEST**

PAYMENT INFORMATION

Payment Method: (select one)

☐ AMERICAN EXPRESS ☐ VISA ☐ MASTERCARD
☐ DISCOVER ☐ CHECK ☐ PO

Card Number: _____

Name: _____

Exp. Date: ____ Sign: _____

Your signature authorizes NACo to charge your credit card for the total amount due. Should the amount due differ from the amount indicated, NACo reserves the right to charge the correct amount to the credit card provided. A receipt will be e-mailed to you.

RETURN FORMS TO

VIA MAIL: **NACo**
P.O. Box 79007
Baltimore, Md. 21279-0007

VIA FAX: **866.741.5129**

VIA EMAIL: **nacomeetings@naco.org**

Questions? **nacomeetings@naco.org** or **202.942.4292**

"no-shows". You may fax your written cancellation request to: 866.741.5129 or send via e-mail to nacomeetings@naco.org.

Cancelling your registration does not cancel your hotel reservation. You must call the hotel directly to cancel your reservation. Please note that the hotel does have a cancellation fee.