

The National Association of County Surveyors

Minutes of Annual Meeting
March 30, 2003
Phoenix, Arizona

President John Canas, Chair

Voting Members Present:

John Canas, President	Orange County, California
R. Charles "Chuck" Pearson, Past-President	Clackamas County, Oregon
Scott Zeigler, Vice President	Noble County, Indiana
Gail Oliver, President-Elect	St. Johns County, Florida
Gary H. Stevenson, Secretary/Treasurer	Benton County, Minnesota
Don R. Gilchrist, Director	Van Buren County, Michigan
Vaughn Butler, Director	Salt Lake County, Utah
Robert Hovden, Director	Multnomah County, Oregon
George Van Til	Lake County, Indiana
Steve Keisel	Salt Lake County, Utah
Gary Caswell	Retired - Hennepin County, Minnesota
Warren Ward	Grand County, Colorado
Jon Warren	Snohomish County, Washington
Mark Ober	Noble County, Indiana
Paul Smith	Los Angeles County, California
David Sutherland	Cochise County, Arizona
Mark Riggins	Marion County, Oregon
Dann McKee	Orange County, Florida
John Priester	Ada County, Idaho
David Armstrong	Crook County, Oregon
Ed Kuisle	Olmsted County, Minnesota
Jack Irwin	Marion County, Indiana
Rick Bunger	Gila County, Arizona
Stuart Lane	Mohave County, Arizona

Guests:

Jerry Shultz	Maricopa County, Arizona
Barney Bigman	Maricopa County, Arizona
John Hohck	Maricopa County, Arizona
Wayne Hensche	Cook County, Minnesota
F. Budelek	Yavapai County, Arizona
Dexter Brinker	Retired – Jefferson County, Colorado
Reid Demman	Salt Lake County, Utah
Melvin Bautesta	Maricopa County, Arizona
Jason Racette, BLM	
Dave Doyle, NGS	
Curt Sumner, ACSM	

President Canas called the meeting to order at 4:54 P.M.

County Surveyor's Forum: President Canas thanked Scott Zeigler for the excellent County Surveyor Forum that preceded the annual meeting. The agenda of the forum is listed at the end of the minutes.

Approval of Minutes of 2002 meeting: The 2002 annual meeting minutes had been sent out and posted on the WEB site. Motion was made and passed to approve the minutes.

PRESIDENT'S REPORT

This past year has brought NACS to a new level of membership and name recognition. We have almost doubled our membership from the 60's to around 120 members. At this time last year, we were struggling to maintain our NACo Affiliation, which requires 100 members. Thanks to an aggressive membership campaign by our Officers and members, we easily qualify as a NACo Affiliate and look forward to welcoming more County Surveyors.

Name recognition has been another top priority for NACS. Gail Oliver has done an excellent job spearheading this effort through ACSM, POB, and the NACS Newsletter. Chuck Pearson has been doing an outstanding job working with NACo on an Affiliate Memorandum of Understanding. We have made great strides this past year in enlightening the Surveying Community regarding the National Association of County Surveyors.

Chuck Pearson has done an excellent job representing NACS on the NACo Board of Directors and the NACo Legislative Committee. Chuck also represents NACS on the FGDC Cadastral Subcommittee. Related information is included in his Immediate Past-President's Report.

The NACS Newsletter is a huge step forward for this Organization. It provides a forum for an exchange of information and is a tangible benefit for membership. Gail Oliver has done a fantastic job of designing, editing, and publishing the Newsletter (see the President-Elect's Report).

NACS has been monitoring homeland defense. We need to stay abreast of new developments and funding opportunities for Counties. Gary Caswell, NACS Life Member, is active in this effort.

This Association has grown significantly over the years. It is necessary for us to have a sound Fiscal Policy that is compliant with the By-Laws and Articles of Incorporation. I have appointed a Committee to review present Fiscal Policies, including Budget and travel. This Committee would be charged with making findings on compliance with the By-Laws and the Articles of Incorporation. It would also make recommendations as to what actions are necessary to be in compliance and recommend reimbursement forms for travel and miscellaneous expenses. The Committee is chaired by the President-Elect. The Secretary/Treasurer and Vice-President are appointed members. Their report will be due in 90 days for review and approval by the NACS Board of Directors.

GOALS FOR 2003

1. Continue our Membership Drive

2. Continue NACS Outreach Program
3. Approve NACo Affiliate MOU
4. Take Action on ACSM and/or NSPS Affiliation
5. Adopt NACS Fiscal and Budget Policy
6. Continue NACS Newsletter Editions
7. Document NACS Officers Duties and Responsibilities
8. Investigate Funding Opportunity for Counties
9. Continue NSPS/County Surveyors Forum
10. Keep Membership Interactive on Legislation and Surveying Issues
11. Keep Membership Abreast of New Technologies

It is going to be a very exciting year. With your help, we will be able to strengthen our Organization by participation and outreach.

End of President's Report

PAST-PRESIDENT'S REPORT

Chuck Pearson, Past President

Subject: **NACS TRAVEL**

On behalf of NACS, I have attended the following meetings:

- National Association of Counties (NACo) Annual Meeting/Board of Directors; New Orleans, LA; 7/02.
- NACo Board of Directors; Dallas, TX; 12/02.
- FGDC Cadastral Subcommittee; Charleston, SC; 1/04.
- NACo Legislative Conference/Board of Directors; Washington, D.C.; 3/03.

Highlights of those meetings are:

New Orleans: This meeting was the 67th Annual Meeting of NACo and was attended by over 4,000 county officials. During the course of the conference, I attended the GIS subcommittee meeting, the Telecommunications and Technology Steering Committee meeting, the NACo Board of Directors meeting, and some workshops. There were presentations by Air Force Commander-in-Chief General Ralph Eberhart who is was the newly confirmed head of homeland for the US Military. A videotaped presentation by Homeland Security Director Tom Ridge was presented who promised to have an open line of communication with NACo concerning homeland security. Secretary of the Interior Gale Norton spoke at the conference and signed an agreement with the NACo President Javier Gonzales pledging federal, state, and local cooperation in the stewardship of the public lands.

The NACo Board of Directors met on Monday and approved a new dues structure, which takes into account changes in population since the 1990's census. Also approved was a mid year financial report. Additionally, the Board approved 123 policy resolutions dealing with Homeland Security, election reform, health, welfare reform, the environment, public lands,

transportation, and GIS. At the annual meeting, a new slate of officers was elected which included Ken Mayfield from Texas as President.

Dallas: Every year, the new Board meets at a location selected by the president and this year it was downtown Dallas. The primary focus of this meeting is the setting of the legislative priorities of NACo. Among the more important legislative priorities established were:

- Implementation of the Farm Bill.
- Support collection of sales taxes on purchases made by mail order and over the Internet...
- Maintain funding for economic development.
- Supporting national energy legislation for alternative energy.
- Seeking enactment of NACo's basic policies on Homeland Security.
- Improving forest and rangeland health and a reduction in wildfire risk. Implement a National Fire Plan.
- Reform the National Endangered Species act.
- Reauthorize TEA 21 funding.
- Create a National Trust Fund for Geospatial Data similar to the National Highway Trust Fund.

The audit report was encouraging. NACo should end the year with a \$700,000 surplus.

Additional actions included approving the NACo strategic plan and the 2003 NACo budget.

More to the point of this organization, the NACo Board voted to approve the changes to the NACo policies governing affiliate organizations. Some of the rumors that I heard earlier in the year had led me to believe that some elements in NACo desired that the affiliates take on a lesser role in the organization and that perhaps there was a move to remove some affiliates as sitting Board members. The results of the adopted policies (copy attached) show that these rumors were untrue and that NACo remains committed to a strong relationship with the affiliates.

The social highlights of the trip included a reception at the "Fourth Floor Museum" where Lee Harvey Oswald assassinated President Kennedy and a Board dinner at the Ewing Ranch where many of the scenes of the TV show "Dallas" were filmed.

Charleston: The Cadastral Subcommittee of the Federal Geodetic Data Committee (FGDC) met to discuss the FGDC Cadastral Standards document, which will establish guidelines for cadastral data in GIS. This effort is the result of the Presidential "Geospatial One Stop Initiative."

The document created is available for public review and comment at:

<http://www.fairview-industries.com/fgdc-cad.html>

I would urge all of you to review this very important document and send your comments to me. I can be reached at:

chuckpear@co.clackamas.or.us

One of the additional things the group is working on is a second Western Governor's Association Forum: Putting Land Records to Work.

A flyer is attached to this report that more clearly articulates the goals of the conference and the schedule of events together with a link to the registration site.

Washington DC: Each year, NACo meets at the legislative conference in Washington D.C. to afford members the chance to interact with their congressional delegation. During this meeting, I attended the GIS subcommittee, the Telecommunication and Technology Steering Committee, the affiliate council meeting, and the Board of Directors meeting.

It is very apparent to me that GIS is becoming a more important issue to commissioners. They are attending more GIS meetings, are better informed than in the past, and ask more direct and informed questions. This is a very important time for County Surveyors to take the initiative and cooperate with the GIS projects in your county.

At the Affiliate Council meeting, the newly adopted policies were discussed. Karen Miller, first vice-President of NACo attended, and declared her continued support for the affiliates. A basic "Memorandum of Understanding" between affiliates and NACo was approved and is attached for your review. This memorandum is to be completed by each affiliate by, hopefully, the July Annual Meeting of NACo in Milwaukee...

End of Past-President's Report

PRESIDENT-ELECT'S REPORT

Gail Oliver reported that the next newsletter draft was in process. Articles will include information from the BLM and FGDC Geodetic Committee. She reported on activities of the Geospatial One-Stop Standards Team with information on the FGDC web site.

Information was passed out about the passing away of Mary Feindt, County Surveyor and NACS member from Charlevoix County, Michigan.

Suggested that a map display be part of next year's NACS meeting.

End of President-Elect's Report

VICE PRESIDENT'S REPORT

Scott Zeigler thanked this year's NSPS/County Surveyor's Forum speakers and handed out a questionnaire for topics for next year's meeting.

End of Vice-President's Report

Business Meeting:

Curt Sumner, ACSM Executive Director, addressed the group about the “New ACSM” structure that will be voted on this spring. Members will now belong to autonomous groups and the organizations will be members of ACSM. ACSM will perform administrative duties on a fee basis for the different organizations. ACSM will now more accurately take on the role of a true congress with collective members. He asked the question: “Should NACS become a member organization of ACSM”?

Josh Matonich, ACSM/NSPS Government Affairs Committee reported on Homeland Security meetings ACSM/NSPS members are involved in. Gary Caswell is currently on the ACSM Homeland Security Committee and since he has retired, requested another member of NACS to replace him. Scott Zeigler volunteered.

Membership Report: Currently, the 2003 NACS membership consists of 115 paid members and 4 state associations. We have 2 Life Members. We had 121 members in 2002. Of the 115 paid members in 2003, 92 are renewals from last year with 23 new members. A reminder notice had been sent to all previous members who have not paid 2003 dues. The roster will be updated as new dues are received. Again all members are encouraged to recruit one new member each.

<u>Breakdown by State:</u>	<u>2002</u>	<u>2003</u>
Alaska	1	1
Arizona	2	4
California	9	10
Colorado	4	3
Florida	12	12
Idaho	3	2
Indiana	17	11
Michigan	7	5
Minnesota	11	13
Missouri	1	1
Montana	1	0
North Dakota	1	1
Nebraska	2	1
Nevada	0	0
Oregon	22	17
Texas	1	0
Utah	5	4
Washington	15	25
Wisconsin	7	5

Members are encouraged to continue to contact fellow County Surveyors and to encourage them to join our association. Discussed other sources for getting mailing lists and trying to mail out to all County Surveyors across the country. There are approximately 3500 counties who are members of NACo. Jon Warren is to be commended for the large increase in members from Washington. The Washington Council of County Surveyors added the NACS dues to their own dues. He challenged other state associations to do the same.

It was the consensus of the members that it is important to stay affiliated with NACo and therefore we need to demonstrate that we are a viable organization with at least a 100 members.

Chuck Pearson reported that his staff was working with the Secretary to improve the Access database of members to improve the ability to tract membership, create reports, and create dues notices.

Treasurer's Report and 2003 Budget: The following Treasurer's Report and proposed Budget were discussed. The major part of the association expense is related to expenses for the President or other officer to attend NACo meetings. The members feel strongly that it is extremely important to have a NACS presence at the NACo meetings and support the expense for travel reimbursement. The association has been fortunate to have Presidents and/or officers that have been able to absorb some of the travel costs.

	2002 Budget	2002 Actual	2003 Budget	2003 Actual
Balance 12/31/01		\$12,388.21		
Income Item				
Interest & Credits		\$24.49	\$25.00	\$2.43
2002 Dues	\$5,000.00	\$5,200.00		
2003 Dues		\$75.00	\$5,000.00	\$5,150.00
2004 Dues				\$50.00
Total Income	\$5,000.00	\$5,299.49	\$5,025.00	\$5,202.43
Expense Item				
Conference/Meeting Travel	\$5,000.00			
Bank Charges		\$3.00	\$10.00	\$1.00
Pearson Travel-GCDB Meeting-March 02		\$708.81		
Pearson Travel-NACo-Sept 2002		\$700.00		
State of Utah Registration	\$50.00		\$50.00	
Postage & Shipping	\$200.00	\$399.98	\$400.00	
Printing-Certificates & Letterhead & Newsletter	\$500.00	\$705.40	\$200.00	\$99.99
Award Plaques		\$169.23	\$200.00	
Pearson Travel -NACo & GCDB - 5 trips			\$5,375.00	
Pearson Travel-GCDB-Feb 2003			\$1,000.00	\$471.22
President Travel-NACS			\$1,000.00	
President-Elect Travel-NACo			\$1,000.00	
Accountant Fees			\$500.00	
Taxes			\$200.00	
Total Expense	\$5,750.00	\$2,686.42	\$9,935.00	\$572.21
Balance 12/31/02		\$15,001.28		
Balance 3/13/03				\$19,631.50

Treasurer's Report shows a current balance of \$19,631.50 on March 13, 2003.

Approval of the Treasurer's report and 2003 budget was moved and passed.

Discussion of changing our budget year from the calendar year to coincide with our annual meeting. No action taken.

Treasurer is pursuing working with a CPA to determine NACS corporate status and tax filing requirements.

Other Business:

New membership certificates were handed out to those present. The rest will be mailed out. Life membership Awards were presented to Gary Caswell and Horace Brown, both who have recently retired and were long-time members of NACS.

Gail Oliver lead discussion on continuing our outreach program with contacts of County Surveyors in states that are not well represented in NACS.

John Canas and Chuck Pearson reported and handed out information concerning *Memorandum of Understandings* document with the National Association of Counties (NACo) with NACS being an affiliate of NACo. The membership agreed it was important to keep our affiliation with NACo strong and that this document would help NACS exposure. Motion was made and passed for NACS President to pursue and enter into the MOU with NACo.

Chuck Pearson pointed out the need to modify articles III and V of the By-Laws of the Association. Discussion focused on trying to expand Director' representation from around the country. President Canas directed the Executive Committee to review the By-Laws and make a recommendation.

2004 Annual Meeting: The next annual meeting of NACS will be held in conjunction with the ACSM meeting to be held in Nashville.

Adjournment: Having no further business, President Canas adjourned the meeting at 5:58 PM.

Minutes submitted by Gary H. Stevenson, Secretary

**SUNDAY, MARCH 30, 2003
NSPS COUNTY SURVEYORS FORUM
PHOENIX CIVIC PLAZA
225 EAST ADAMS STREET, PHOENIX, ARIZONA 85004
YUMA 24 ROOM**

**ANNUAL MEETING – AGENDA
JOHN CANAS, PRESIDENT, NATIONAL ASSOCIATION OF COUNTY SURVEYORS,
ORANGE COUNTY SURVEYOR, CALIFORNIA
SCOTT ZEIGLER, PROGRAM CHAIRMAN/MODERATOR,
NOBLE COUNTY SURVEYOR, INDIANA**

- 10:00 AM – 11:00 AM** ***“HISTORY OF ARIZONA SURVEYING” –
RICK BUNGER, RLS, COUNTY SURVEYOR,
GILA COUNTY, ARIZONA***
- 11:00 AM – 12:00 PM** ***“SURVEYING IN MOHAVE COUNTY, ARIZONA” –
STUART LANE, RLS, COUNTY SURVEYOR, MOHAVE
COUNTY, ARIZONA***
- 12:00 PM – 1:30 PM** **LUNCH BREAK**
- 1:30 PM – 2:30 PM** ***“COMMUNITY FEDERAL BLM
INFORMATION PARTNERSHIP” –
JASON RACETTE, CADASTRAL SURVEYOR,
DEPARTMENT OF THE INTERIOR, BUREAU OF
LAND MANAGEMENT, WASHINGTON, D.C.***
- 2:30 PM – 3:30 PM** ***“MICHIGAN STATE SURVEY MONUMENT
PRESERVATION PROGRAM (INCLUDING GROUND
PENETRATING RADAR SEARCHES)” –
DON GILCHRIST, VAN BUREN COUNTY SURVEYOR,
MICHIGAN & BRIAN HERRIDGE 3D GEOPHYSICS***
- 3:30 PM – 4:30 PM** ***“NATIONAL GEODETIC SURVEY (NGS) AND THE
COUNTY SURVEYOR” – DAVE DOYLE,
SENIOR GEODESIST, NATIONAL GEODETIC SURVEY***