

NATIONAL ASSOCIATION OF COUNTIES

LIST SALES INFORMATION

The National Association of Counties (NACo) is the only national organization that represents county government in the United States. NACo is a full-service organization that provides an extensive line of services including legislative, research, technical, public affairs assistance, and enterprise services to its members. NACo's membership totals more than 3,068 counties, representing over 80 percent of the nation's population. NACo understand the importance of strong public-private partnerships and is committed to assisting counties and businesses explore new, innovative ways of working together.

Explanation of Cost

Minimum Order Fee is \$550

The minimum cost for any list purchased from the National Association of Counties is \$550.00. The list would include the name, title, county, and address of the individual(s). The standard cost is \$110.00 per 1,000 names. In instances where we may not have the individual's name and address for a particular job function, it is possible to supplement your list with the county courthouse address. Second use of lists may be ordered at 50% of the original order price. In addition, NACo Member Counties, Corporate Members, Premier Members, list brokers, Affiliates and exhibitors, receive special discounts on mailing list services.

Explanation of Data

The National Association of Counties collects information from all U.S. counties. Questionnaires are sent annually requesting the name, address, position, phone number, fax number, email and party affiliation of each county official. Data is supplemented by the state association's county directories and by correspondence and phone calls from the counties and other sources on a daily basis. Updating of the database is continuous. Other individuals interested in local government are also added to our database.

Each official is assigned one function code that designates his or her primary job responsibility. Duplicate data is eliminated.

Conditions of Sale

- 1) A Sample Mail Piece Must Be Included
- 2) One Time Use of List Only, usage of data for any other purpose than specified is prohibited
- 3) Multi-usage can be arranged at an additional cost
- 4) Data cannot be utilized on websites without written agreement from NACo
- 5) All terms of contract are agreed upon once signed

Place an Order

To place an order, complete the attached order form and return it to:

By Mail:

National Association of Counties
IT / List Sales
25 Massachusetts Avenue, NW
Washington, DC 20001

By Fax:

Fax: (202) 393-2630 Attn: IT/List Sales

By Email:

Email: pfernand@naco.org Or apowell@naco.org

NA Co List Sales Order Form

Minimum Order Fee is \$550

<p>I. LIST SELECTIONS</p> <p>Check all county officials' titles you would like to order on the attached pages. Please be sure to return all pages with your order..</p>	<p>IV. SEQUENCE</p> <p>Sort the data file by:</p> <p><input type="checkbox"/> Zip Code Order <input type="checkbox"/> State-County Order</p> <p><input type="checkbox"/> Last Name Order <input type="checkbox"/> Other: _____</p>
<p>II. SPECIAL SELECTION</p> <p><input type="checkbox"/> Select All Officials for Codes Indicated</p> <p>Select Only:</p> <p><input type="checkbox"/> Certain States Specify : _____</p> <p><input type="checkbox"/> Population Ranges Specify: _____</p> <p><input type="checkbox"/> Zip Code Range Specify: _____</p>	<p>V. MULTIPLE USAGE</p> <p>Multiple usage of a data set will be charged as follows:</p> <p>First Usage will be charged the full price. Additional uses of the same order will be charged 50% of the original cost for each additional use.</p>
<p>III. TYPE OF FORMAT</p> <p>Select preferred format:</p> <p><input type="checkbox"/> ASCII, comma delimited, quotation marks surround fields</p> <p><input type="checkbox"/> ASCII, fixed fields</p> <p><input type="checkbox"/> MS Excel</p> <p>All data files will be emailed to the customer. Please provide the email address to send the electronic data file:</p> <p>Email Address: _____</p>	<p>VI. SURCHARGES</p> <p>Additional charges will be applied for the following selections:</p> <p><input type="checkbox"/> Key code (\$25/M) _____ specify up to 13 numeric or alpha characters</p> <p><input type="checkbox"/> Nth Select: Select # _____th record (\$25/M)</p> <p><input type="checkbox"/> Split Sort (\$10/M)</p> <p><input type="checkbox"/> Web Addresses (companies only) (\$25/M)</p> <p><input type="checkbox"/> County Population Figures (\$25/M)</p>

PAYMENT INFORMATION	PAYMENT DETAILS
<p style="text-align: center;">Cancellation Policy</p> <p>A \$100 service charge will be imposed on all cancellations or on changes that occur once the labels have been shipped.</p> <p style="text-align: center;">Discounts Available</p> <p>NACo Members, Exhibitors, & List Brokers receive a 20% discount</p> <p style="text-align: center;">Delivery Time</p> <p>Normal delivery time is 3 days after order has been received. Rush orders will be charged an extra \$50.</p>	<p>Orders from individuals must be prepaid.</p> <p><input type="checkbox"/> Enclosed is my check , payable in US dollars to NACo/Mailing List Sales.</p> <p><input type="checkbox"/> Please charge my credit card</p> <p style="padding-left: 40px;"><input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> American Express</p> <p>Card Number: _____</p> <p>Expire Date: _____</p> <p>Name on Card: _____ <i>(please print)</i></p> <p>Signature: _____</p> <p>Telephone: _____</p> <p>Total Amount Charged _____</p>
PERSON PLACING ORDER	SHIP TO
<p>Name: _____</p> <p>Company: _____</p> <p>Address: _____ _____</p> <p>City: _____</p> <p>State: _____ Zip: _____</p> <p>Phone: _____ Fax: _____</p> <p>Email Address: _____</p>	<p>Name: _____</p> <p>Company: _____</p> <p>Address: _____ _____</p> <p>City: _____</p> <p>State: _____ Zip: _____</p> <p>Phone: _____ Fax: _____</p> <p>Email Address: _____</p>

NACo MAILING LIST SELECTIONS

Please check the job functions you wish to receive.

LEGISLATIVE

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	103	18,685	County Governing Board	Chairman County Governing Board, County Judge (TX) Commissioner, Supervisor, Chosen Freeholder, Magistrate, Legislator, Police Juror, etc.
<input type="checkbox"/>	110	632	County Council Member	

EXECUTIVE

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	151	397	Elected County Executive	
<input type="checkbox"/>	152	100	Deputy County Executive	
<input type="checkbox"/>	153	1,0901	County Administrator, Manager	County Coordinator
<input type="checkbox"/>	155	389	Assistant County Manager/Administrator	

ADMINISTRATION

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	204	315	Director of Administration	General Services Director, Office Manager
<input type="checkbox"/>	205	165	Intergovernmental Relations	Federal Aid Coordinator, Grants Person
<input type="checkbox"/>	208	300	Public Information Officer	Consumer Affairs
<input type="checkbox"/>	209	1,120	Information Technology	MIS, Data Processing
<input type="checkbox"/>	210	530	Purchasing Director	Procurements Office
<input type="checkbox"/>	211	160	Risk Manager	Safety Manager
<input type="checkbox"/>	212	200	GIS	
<input type="checkbox"/>	222	140	Building Super/Grounds/Fleet Manager	

LEGAL

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	251	3,680	Legal – Attorney/Prosecutor, Counselor	District Attorney, Civil Attorney, Solicitor
<input type="checkbox"/>	253	1,960	Legal – Judicial Judge	Circuit Judge, District Judge, Common Pleas Judge
<input type="checkbox"/>	260	140	Legal - Public Defender	
<input type="checkbox"/>	261	160	Legal - Public Administrator	Public Fiduciary

HEALTH

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	301	870	Health - Public Health Director	
<input type="checkbox"/>	303	180	Health - Hospital /Clinic Administrator	Hospital Officer
<input type="checkbox"/>	304	1,140	Health - Coroner, Medical Examiner	
<input type="checkbox"/>	306	65	Health - Drug Abuse/Alcoholism Services	DWI Coordinator
<input type="checkbox"/>	308	200	Health - Public Health Nurse	
<input type="checkbox"/>	325	190	Health - Mental Health	
<input type="checkbox"/>	329	250	Health - Aging Services	Long Term Care Facilities, Nursing Home

EDUCATION

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	351	370	Education - Superintendent of Schools	Chairman Board of Education
<input type="checkbox"/>	357	330	Education - Libraries	

SOCIAL SERVICES/WELFARE

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	401	1,300	Welfare/Social Services Director	Human Services, Community Services
<input type="checkbox"/>	404	190	Youth/Juvenile Services	Adoption, Child Welfare, Family Services, Child Support

PARKS, RECREATION, LAND, ENVIRONMENT

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	451	390	Director of Parks/Recreation	Tourism
<input type="checkbox"/>	458	400	Agricultural Extension Agent	4-H Agent, Weights & Measures, Sealer
<input type="checkbox"/>	470	170	Natural Resources, Conservation	Land use, Flood Control
<input type="checkbox"/>	480	670	Environmental Services, Environmental Health	Water/Air Pollution, Solid Waste/Sanitation
<input type="checkbox"/>	490	260	Weed Control	

PLANNING/HOUSING

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	503	1,390	Planning / Zoning Director	Code Administrator, Building Inspector
<input type="checkbox"/>	526	630	Community / Economic Development	Industrial Development/Housing

CRIME & PUBLIC SAFETY

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	551	3,140	Safety /Sheriff/Police Chief	Chief of Police, Director of Public Safety
<input type="checkbox"/>	552	790	Constable	
<input type="checkbox"/>	555	1,690	Disaster/Emergency Services	Fire Chief, Ambulance Director
<input type="checkbox"/>	556	580	Safety/Correctional Facilities/Probation	Jail Warden, Probation Official

PUBLIC WORKS & TRANSPORTATION

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	601	530	Public Works/Transportation	
<input type="checkbox"/>	602	2,000	Engineer	All Highway & Road Officials
<input type="checkbox"/>	607	30	Ports, Airports	
<input type="checkbox"/>	653	140	Public Utilities	
<input type="checkbox"/>	654	370	Surveyor	

FINANCE / ACCOUNTING

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	701	2,400	Treasurer	Trustee
<input type="checkbox"/>	702	1,000	Finance/Accounting/Budget Director	Chief Accountant, Controller , Comptroller
<input type="checkbox"/>	703	900	Auditor	
<input type="checkbox"/>	705	2,400	Tax Assessor	Tax Equalization Director, Property Valuation Administrator, Property Appraiser
<input type="checkbox"/>	708	660	Tax Collector	Adjuster, Tax Commissioner/Supervisor, Commissioner of Revenue

RECORD KEEPING

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	751	2,070	County Clerk	
<input type="checkbox"/>	752	470	Secretary to Governing Board	Commissioner's Assistant
<input type="checkbox"/>	753	1,260	County Recorder, Register of Deeds	
<input type="checkbox"/>	754	2,280	Court Clerk	District Clerk, Court Admin., Prothonotary, Chancery Clerk, Surrogate
<input type="checkbox"/>	756	800	Registrar of Voters, Elections Official	
<input type="checkbox"/>	757	150	Deputy County Clerk	

PERSONNEL & MANPOWER

	CODE	TOTAL	TITLE	OTHER TITLES INCLUDED
<input type="checkbox"/>	801	930	Personnel Director	
<input type="checkbox"/>	807	580	Veterans Services Officer	Soldier Relief

STATE ASSOCIATIONS

<input type="checkbox"/>	50	State Association of Counties	Executive Directors
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CONFERENCE ATTENDEES

- Annual Conference Attendees
- Legislative Conference Attendees
- Employment Conference Attendees
- WIR Conference Attendees

NACO STEERING COMMITTEE MEMBERSHIP

Committee

- Agriculture and Rural Affairs
- Community and Economic Development
- Environment, Energy and Land Use
- Finance and Intergovernmental Affairs
- Health
- Human Services and Education
- Justice and Public Safety
- Labor and Employee Benefits
- Public Lands
- Telecommunications & Technology
- Transportation

Supplement the Order

- Please supplement my order with the county's main mailing address. Where no name is available, please address the label to the county's main mailing address with the following attention line:

ATTN: _____

NACo Contact Information

Patricia Fernandez
Phone: (202) 942-4215
Email: pfernand@naco.org

Anne Powell
Phone: (202) 942-4245
Email: apowell@naco.org

Main Phone: (202) 393-6226